

HAPPY TOGETHER IN MYCHART

Link MyChart to an Outside Organization..... 1

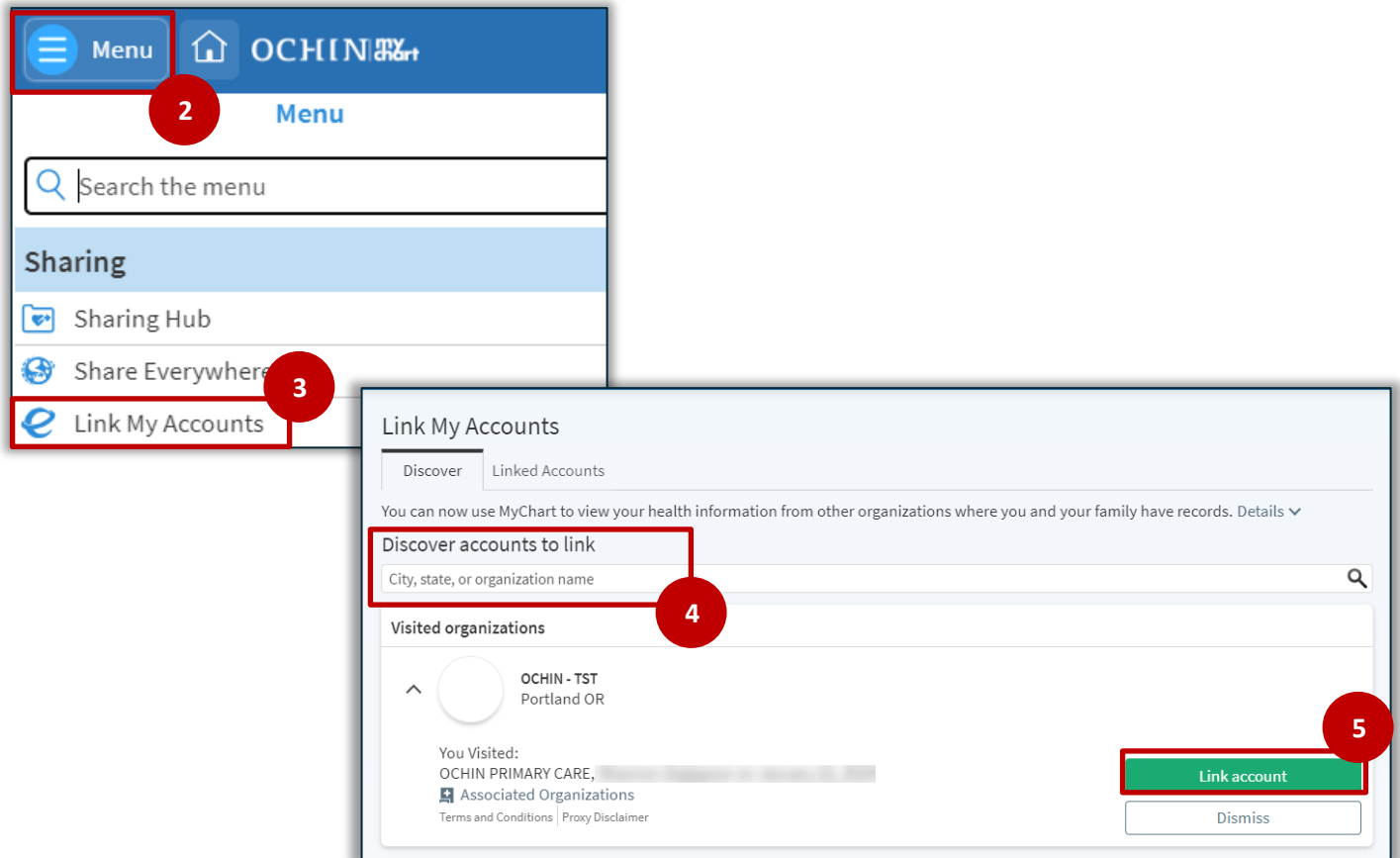
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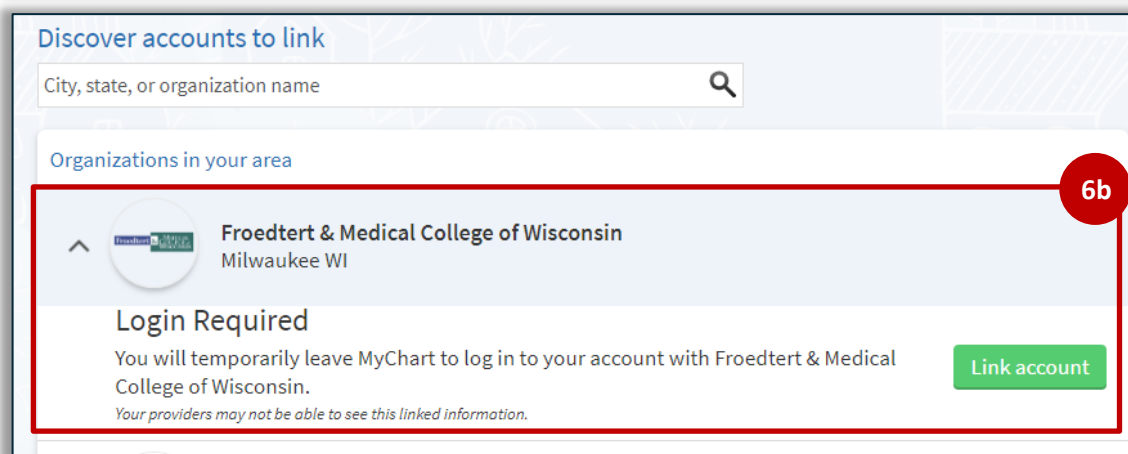
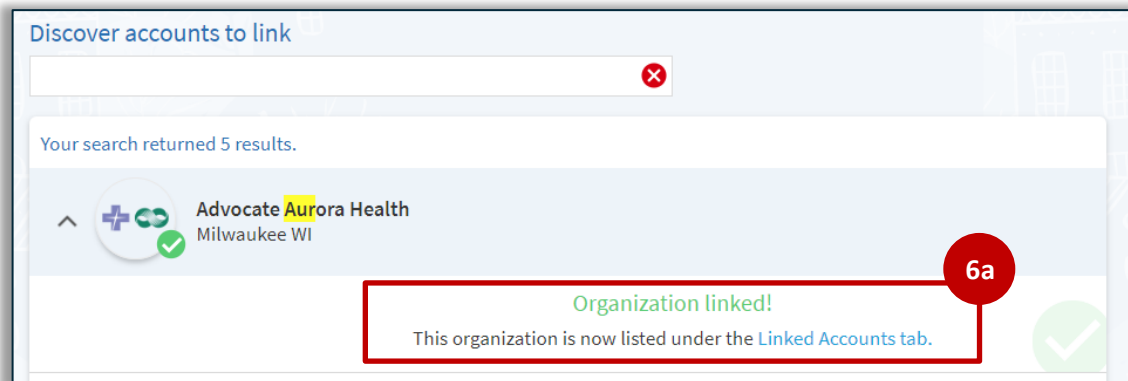
Happy Together along with a MyChart account allows patients to view health information from outside Epic organizations if they are linked to that organization via Care Everywhere.

Link MyChart to an Outside Organization

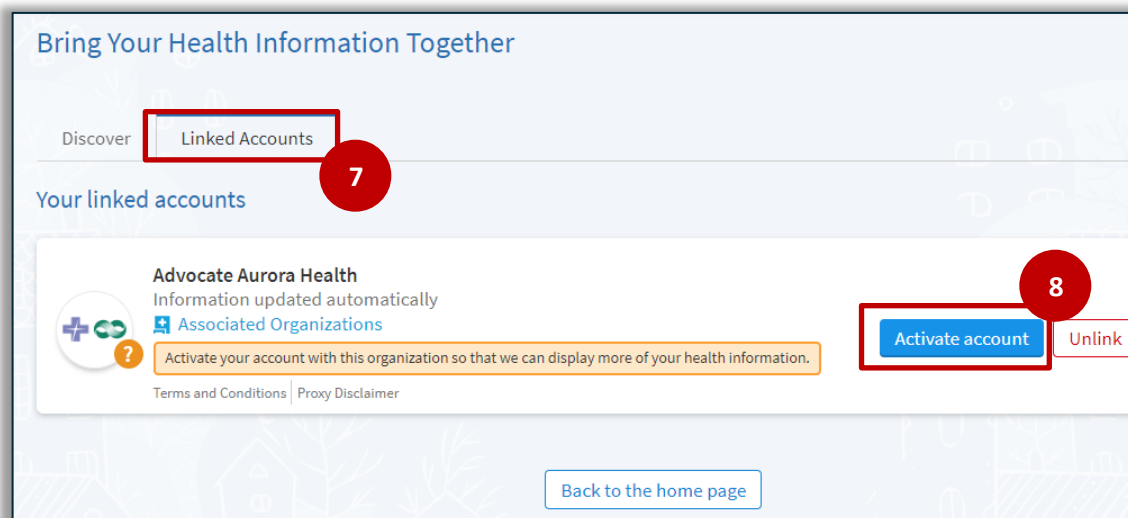
1. Log into your MyChart account.
2. Click **Menu**.
3. In the Search the Menu field type in Link my accounts or scroll to the Sharing section and click **Link My Accounts**.
4. To search for an organization, type the organization’s name in the **Discover accounts to link** field.
5. Choose the correct organization, click **Link account**.



6. Depending on if the patient is already set up with a MyChart account:
 - a. Confirmation that the organization is linked will be displayed.
 - b. An option that directs the patient to create an account with that organization on a separate tab.



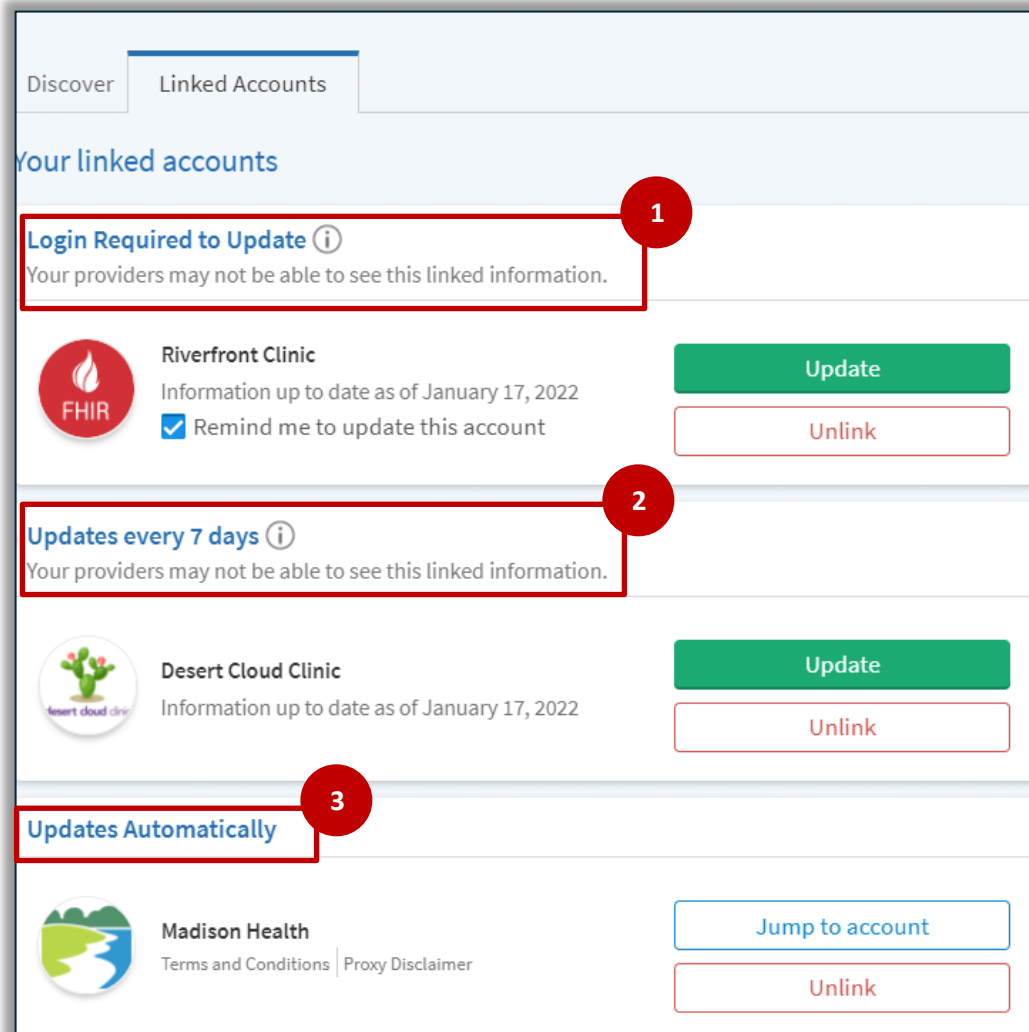
7. Navigate to the **Linked Accounts** tab to activate accounts that have been linked.
8. Click **Activate account** to navigate to the organization on a separate tab.



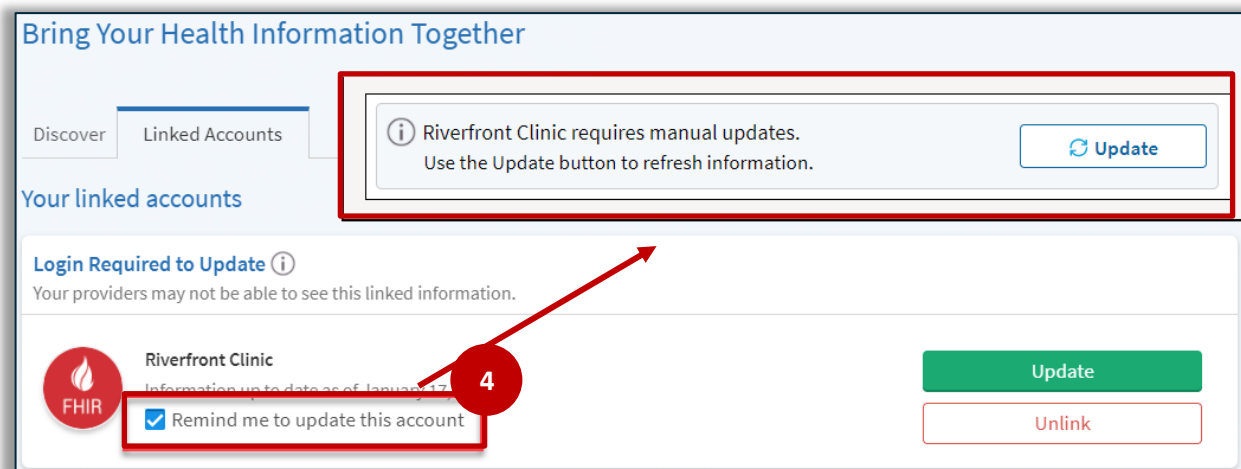
Viewing Linked Accounts

The Link My Accounts activity groups linked Epic and non-Epic organizations by how often they get updated:

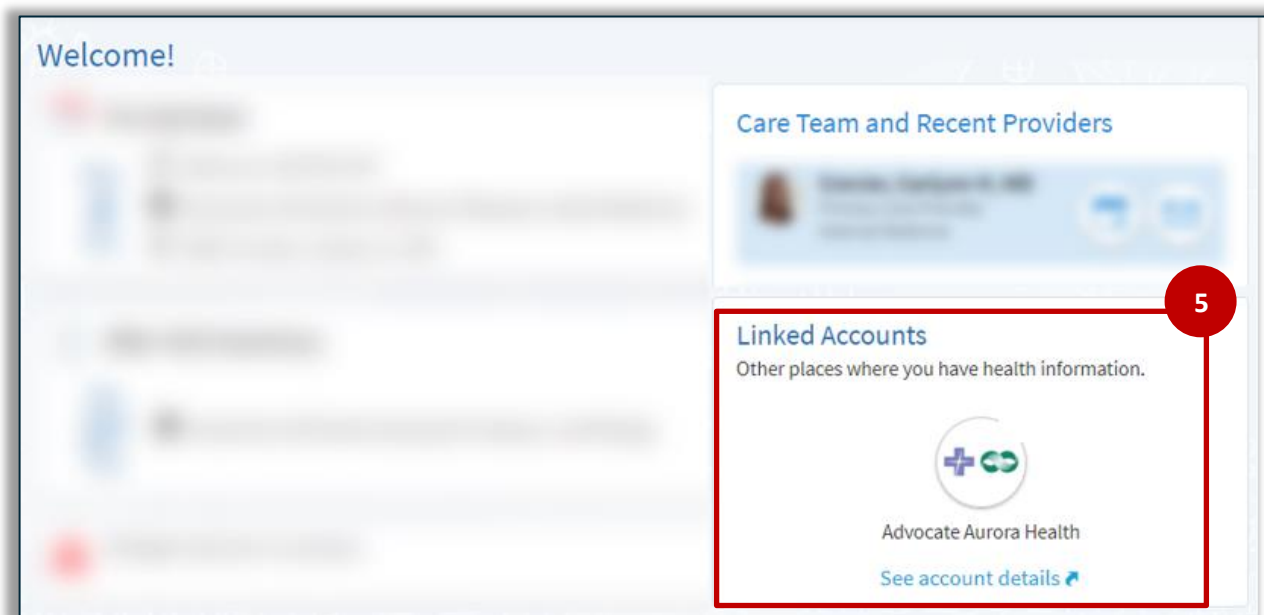
1. **Login Required to Update** section shows non-Epic organizations that MyChart cannot get updates automatically. Patients need to click the Update button to pull information from these organizations into MyChart.
2. **Updates every 7 days** section shows non-Epic organizations that MyChart gets updates from automatically at regular intervals for as long as the patient gave the organization access when creating the link.
3. **Updates Automatically** section shows Epic organizations that MyChart gets updates from automatically.



4. Select the **Remind me to update this account** checkbox to receive a banner alert when updates are needed.



5. The MyChart Home page will also display when a linked organization has new information to view.



Proxy Accounts

Epic to Epic proxy MyChart accounts are linked and display the proxied patient's information from another Epic organization within the OCHIN Epic's MyChart instance. For example, a person who has proxy access to at least one patient at a different organization can see all of their proxy patients' information from that other organization in OCHIN Epic's instance of MyChart.



An additional MyChart account is not needed for the additional organizations. 'Happy Together' allows Epic to search for an existing MyChart account when adding a proxy. Proxies (Caregivers, Parents, Foster parents) can view proxied records from one account.

1. A **Manage friends and family** button opens the 'Friends and Family Access' page.

2. The **Edit Profile** button for each contact allows the MyChart account owner to add a photo, or nickname, and update the color scheme.

